



REPUBLIC OF THE PHILIPPINES Senate

MEMORANDUM

FOR	:	DIR. MARIO ANTONIO R. SULIT DIR III, EDP-MIS (Systems Group)
FROM	:	PROPERTY & PROCUREMENT SERVICE
SUBJECT	:	REQUEST TO POST APPROVED PURCHASE / JOB ORDERS ON THE SENATE WEBSITE

DATE : APRIL 29, 2025

In compliance with Republic Act No. 9184 or the Government Procurement Reform Act, we are respectfully requesting your good office to post the following approved Purchase / Job Orders to the Senate website with the details below:

NO.	NAME OF SUPPLIER	PURCHASE / JOB ORDER	NUMBER	AMOUNT
1	IFIXZ ENTERPRISE CO.	РО	25-04-064	42,000.00
2	JEFROD GENERAL MERCHANDISE	РО	25-04-069	72,000.00
3	RICHMARK COMPUTER SALES AND SERVICES	РО	25-04-070	12,800.00
4	AE SAMONTE MERCHANDISE	РО	25-04-066	700.00
5	LAMBERT TRADING	РО	25-04-062	4,348.00

Thank you.

ATTY/NORMA G. DOMAOAL-GULFAN Service Chief

Noted by:

Goul DIR. JOCELYN A YUZON Executive Director for AFS

/rmcunanan

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		PURCHASE OF SENATE OF THE PHIL Entity Name		-	니반. ha/ay:	
Supplier	r :	IFIXZ ENTERPRISE CO.	P.O. N			-04-064
			Date :		er en anteres	oril-2025
Address Tel No.	: Aguina	aldo Hi-way cor. Tirona Hi-way Panapaan 1, Bacoor Cavite 0929-8508188 /		of Procurement:		SHOPPING
'IN		609-917-785-0000	- Refere	AB No. :	/	PR-25-02-100 OSLC B-E-25-03-008
Attentior Gentlem	Please en :	CEL LATRAS acknowledge receipt of faxed P.O. and refax it to Tele furnish this office the following articles subject to the term				15. Thank You.
		Rm. 401 Property and Procurement Service		Delivery Term	1: _1	0-15 working days
		SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. P	ASAY CITY	Payment Terr	n: 0	Government Terms
ate of D	Delivery :	IFIX7 TOTERPOS		Warranty :	10.00	One (1)
Stock No.	Unit	Description		Quantity Unit	Cost-Ap	-2025 Amount
Porty an	MARCE MARCE Plant CHERVI PR 2.8.2975 MCH Time; d Procurculat C	DOCUMENT SCANNER; HIGH SPEED WITH AUTOMATIC DOCUMENT FEEDER (ADF) Add'I. Specs; Simplex and duplex scan capability At least speeds up to 65 ppm At least 80-sheet Auto Document Feeder (ADF) 600 dpi scan resolution can scan A4, Letter and Legal document sizes can perform OCR, encrypted and searchable PDF Up to 7000 pages/day daily scan volume USB 3.0 interface Compatible with Windows OS and Mac OS One (1) year warranty Offer: HP SCANJET ENTERPRISE FLOW 5000 SS Nothing Follows ZU-ZUS-OU-ZUS C1-ZU-205	5	REC APR By: Legislative A	APR 2 APR 2 CEIVED 2.4 292 Time ccounting	A 2025 A 2025
al amoun	t in words)	Page 1 of 1 Forty-Two Th	ousand Pe	Grand Total:		P42,000.00
In	case of failure be imposed on	Forty-Two Th to make the full delivery within the time specified above, a the undelivered item/s. Very tru nature over Printed Name of Supplier			B	- 28 Any Day
		Date	DEPO	JTY SECRETARY,	ADMINIST	TRATIVE AND
	ter:		7		S. 2.2.0	

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the

				PP	MS System Generated-4,3
5	PURCHASE OR SENATE OF THE PHILI Entity Name		-		
Supplier :	JEFROD GENERAL MERCHANDISE	P.O. No	.:	PO-25	-04-069
		Date :		23-Apri	
Address : 7	71 Bronze St. E. Rodriguez Ave. Brgy. San Isidro, Taytay, Rizal	Mode of	f Procure		SHOPPING
Tel No. :	0933-8193746 / 09452747186	Referen	ce P.R. N	No.: / PI	R-25-03-129
TIN :	211-300-917-000		AB N	1	OSAA-SSS B-25-03-031
PI Gentlemen :	HARLENE CAROL T. RODRIGUEZ ease acknowledge receipt of faxed P.O. and refax it to Telefa: ease furnish this office the following articles subject to the terms a				5. Thank You.
Place of Deliver	Rm. 401 Property and Procurement Service				DAYS DELIVERY
Date of Delivery			Payme Warrar		overnment Terms
Stock No. Unit	Description	C	uantity	Unit Cost	Amount
1 PIEC	Specifications: • Frequency: 13.56MHz • Card dimension: 85.5 x 54mm, 0.88mm thick • Memory 1K (1024 bytes) • Data Transfer: 106 kbit/s	ness	3,000	24.00	72,000.00 THE PHILING THE PHILIPPIN THE PHIL
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Administrative & F	9 2025 BY OFFICE OF THE OFFICE SERVICES	01	19	APR 29 202 <u>u</u> ative Accounting	5 9:20Am
Fotal amount in words)	Page 1 of 1 Seventy-Two Thou	sand Pes		and Total :	P72,000.00
In case of f or every day of dela Conforme:	failure to make the full delivery within the time specified above, a y shall be imposed on the undelivered item/s. Very truly you Signature over Printed Name of Supplier	urs,	ATTY. A	RNEL JOSE S. I	29/M7%
	Date 7		FIN	ANCIAL SERVICE	S April 2025
und Cluster:	JUDITH C JEBULAN Director III. Legislative Accounting Service Signature over Printer Name of Chief Accountant	Dat	S/BURS Ne of the C	No.: V	

		PURCHASE OR SENATE OF THE PHIL Entity Name			4000	ETUD
Suppli	er : F	RICHMARK COMPUTER SALES AND SERVICES	P.O. N	Time/o lo. :	The Provide States	5-04-070
Addres			Date :		24-A	pril-2025
Tel No.	•	4763 Rd. 2 V Mapa St. Sta Mesa, MM		of Procureme		SHOPPING
TIN	· · · · · · · · · · · · · · · · · · ·	7130685 / 8710172 / 7130685 201-241-630-000	- Refere	ence P.R. No.	:	PR-25-03-134
CALLANT.		201-241-030-000		AB No.		OSLC AB-25-03-032
Attentio Gentler	Pleas men :	US UMADHAY e acknowledge receipt of faxed P.O. and refax it to Telef e furnish this office the following articles subject to the terms		2-6601 loc. 42	262 or 552-6	
Place o	f Delivery :	Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PA		Delivery T	erm :	5-10 working days
	Delivery :	SIS BLDG. ROXAS BLVD. PA	SAY CITY	Payment 1	Ferm :	Government Terms
	Delivery:	A AN ACCOUNT OF A COMPANY AND A COMPANY AND A		Warranty :		-
Stock No.	Unit	Description	C	uantity U	Init Cost	Amount
1.1	PIECE	TONER CARTRIDGE, TN-261 MAGENTA, For Bro	other	/1	3,200.00	/ 3,200.0
2	PIECE	HL-3150CDN/MFC-9140CDN, MFC-9330CDW Prin TONER CARTRIDGE, TN-261 YELLOW, For Broth HL-3150CDN/MFC-9140CDN, MFC-9330CDW Prin	hor	1	3,200.00	3,200.0
3	PIECE	TONER CARTRIDGE, TN-261 CYAN, For Brother HL-3150CDN/MFC-9140CDN, MFC-9330CDW Prin	nter	1	3,200.00	3,200.0
4	PIECE	TONER CARTRIDGE, TN-261 BLACK, For Brothe HL-3150CDN/MFC-9140CDN, MFC-9330CDW Prin Nothing Follows	er nter	1.1.1	3;200.00	3,200.00
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		Page 1 of 1	8.	Grand Tota	al:	P12,800.00
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	Sig	nature over Printed Name of Supplier	DEPU	TY SECRETAR	JOSE S. E	TRATIVE AND
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nds Ava	601 Sec	JUDITH C. JEBULAN Director III, Legislative Accounting Service		RS/BURS No. ate of the ORS		
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official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the

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	Ca	PURCHASE O SENATE OF THE PHI Entity Name		0	PMS System Generated-4,
Supplier	<u>i i i i</u> i	AE SAMONTE MERCHANDISE	P.O.	No.: PO-25	5-04-066
		e - Alexandre	Date		pril-2025
Address Tel No. TIN	: : :	g/f 1128 Escoda St. Paco, Manila 02 895 6631 / 263-884-036-000		of Procurement: ence P.R. No. :	SHOPPING PR-25-03-147 PRIB
Attentior Gentlem	Pleas en :	EL E. SAMONTE are acknowledge receipt of faxed P.O. and refax it to Te be furnish this office the following articles subject to the ter		52-6601 loc. 4262 or 552-6	AB-25-03-028 815. Thank You.
Place of Date of D	Delivery : _	Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD.		Delivery Term : 1	5 CALENDAR DAYS Government Terms
Stock No.	Unit	Description		Quantity Unit Cost	Amount
1	PACK	VELLUM PAPER Nothing Follows 200 - 2025 - 04 - 2677 4/24		(²⁰ 35.00 REC	EIVED
		RECEIVED	N .	AP By: <u>Property an</u>	CA Times '35pr
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		Page 1 of 1		Grand Total:	P700.00
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-	Sig	Date	;	PEPUTY SECRETARY	
und Clust		JUDITH C JCBULAN Director III, Legislative Accounting Service Signature over Printed Name of Chief Accountant		ORS/BURS No. : Date of the ORS/BURS: _	

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•		PURCHASE SENATE OF THE P Entity Nan	HILIPPINE	<u>s</u> = []	(DAPI	System Generated 4 R Z B 2025
Supplier	:	LAMBERT TRADING	P.O.	the local sector was a sector of the sector	е/ву: () PO-25-0	4-062
			Date		22-April-	
Address	:	Marcos Talavera Nueva Ecija	Mod	e of Procurement:		HOPPING
Tel No. TIN	:	09653319892 /	Refe	erence P.R. No. :	PR	-25-03-147
T IIN	•	220-834-592-000		AB No.		PRIB -25-03-028
Attention Gentleme	Please en :	AINE A. MALUBAG e acknowledge receipt of faxed P.O. and refax it to e furnish this office the following articles subject to the				Thank You.
	D. P.	Rm. 401 Property and Procurement Service	0	Delivery Term	1: <u>7</u> CA	LENDAR DAYS
Place of E		SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLV	D. PASAY CIT	Payment Terr	n: Gov	ernment Terms
Date of D	elivery :			Warranty :		
Stock No.	Unit	Description		Quantity Unit	Cost	Amount
1	ROLL	TAPE, DOUBLE SIDED (2")		/ 23	76.00 ×	× 1,748.0
2	PACK	PAPER, STICKER, A4 Size	1.000	1 40	40.00	,1,600.0
3	REAM	COLORED PAPER (ASSORTED)		15	200.00 X	1,000.0
	/	Nothing Follows			1	N /
				The second se	CEN	7 777 777
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		200-2025-04-2678	1.1		APR 2 8 201	25
		4/24		By:	MCA	5-3.90M
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NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the